



**Title: Environmental Planner (Level TBD)**

**Firm:** Cox|McLain Environmental Consulting, Inc. (CMEC)

**Location:** Austin, Houston, or DFW Metroplex, Texas

**Job Description:**

Cox|McLain Environmental Consulting, Inc. (CMEC) is seeking a qualified, energetic, self-motivated, and resourceful Environmental Planner to join our team. Duties may include proposal support, field investigations, public meeting preparation and support, managing teams of discipline specialists, client coordination, preparation of regulatory compliance documents, QA/QC reviews, and permitting support. Job may include travel and physical work in rough terrain, inclement weather, etc. Compensation will include a competitive salary and benefits package (health, vacation, profit sharing, etc.).

Candidates should have a background in the National Environmental Policy Act (NEPA) and environmental permitting; experience in transportation projects (especially TxDOT, ODOT, or transit experience) is a plus; be able to conduct the analysis of environmental impacts; and be able to manage projects and/or tasks in a collaborative setting with multiple disciplines. Candidates should have experience (or demonstrated interest in or enthusiasm for) providing a range of support to projects in a consulting environment.

Responsibilities will include preparing socioeconomic and environmental justice analysis; census data collection and analysis; preparing environmental documents in compliance with applicable governing statutes and implementing regulations; providing planning support in the design of major infrastructure projects; and supporting agency involvement, permitting, and public involvement activities.

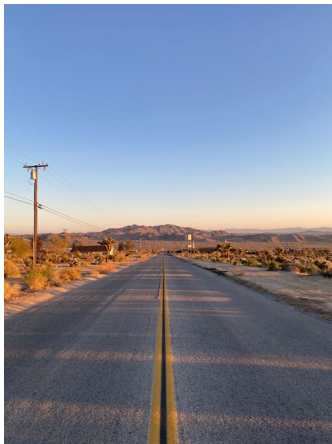
The person in this position will support environmental documentation projects primarily in Texas or Oklahoma, and potentially elsewhere in the Southwest, with a focus on highway, rail, and transit projects; manage task assignments and small-scale projects; support complex analyses and studies; and potentially interface with clients, agencies, and the public. This person will support human environment tasks to contribute to preparing NEPA documents working with environmental staff and engineering clients. This position is ideal for an environmental planner/scientist who is seeking career growth and challenging work in a multidisciplinary team environment.

**Qualifications:** Essential Qualifications:

- 3-10 years of experience desired in environmental planning, documentation, assessment, permitting, and other related processes;
- Demonstrated relevant academic experience (master's in planning or related field) may substitute for work experience;
- TxDOT and/or ODOT experience preferred;
- Working knowledge of NEPA environmental compliance requirements and document preparation and clearance experience;
- Experience with U.S. Census and related data collection and analysis, including strong understanding of GIS component;
- Working knowledge of agencies including FHWA, FRA, FTA, FAA, and local/regional agency's transportation planning processes is strongly preferred;
- Position requires the flexibility to travel for project and fieldwork throughout Texas and Oklahoma;
- The candidate must have excellent research, analytical, and writing/communication skills plus attention to detail and commitment to quality and professionalism;
- A valid driver's license is required; and
- Must be a team player!

Ideal Qualifications include all the above, plus any of the following:

- Strong computer skills and proficiency in Microsoft Word, Excel, Adobe/Nuance pdf, and PowerPoint. Ability to facilitate use of GIS for analysis purposes is necessary;
- Bilingual (English/Spanish) a plus;
- Skills in project and budget management are desired; and
- Experience working for a small multi-disciplinary environmental firm is a plus.





**Education  
Required:**

- B.S. in Planning, Environmental Science, or related field.
- Master's degree in Planning or other pertinent field is preferred; certification would be beneficial.
- Provide other certification information if available (e.g. American Institute of Planners, OSHA 30 hour, HAZWOPER, CPESC, CESSWI, etc.)

If you are interested in a challenging and rewarding opportunity with a growing firm, please e-mail a short sample of original writing (e.g., an extract from a consulting report, honors or degree thesis, or research paper), cover letter, resume, and contact information for three references (all documents in PDF or MS Word format) to jobs [AT] coxmclain.com. CMEC is an Equal Opportunity Employer.

**Website:** [www.coxmclain.com](http://www.coxmclain.com)

**Contact:** jobs [AT] coxmclain.com (please include "Environmental Planner 2020" in the subject line)

