



**Title:** Part-time Project Archeologist (CMEC CR 12-001)

**Firm:** Cox|McLain Environmental Consulting, Inc. (CMEC)

**Location:** Austin, TX

**Timeline:** Indefinite; open until filled

**Job Description:** The primary function of the Project Archeologist position is to support cultural resources Principal Investigators (archeology and historic resources) as needed with fieldwork and subsequent report preparation. Duties may include planning, implementing, supporting, and/or personally conducting archeological surveys at the direction of the PI; supporting historic architectural surveys; completing probability assessments (knowledge of Texas resources a must); client, resource agency, and landowner/land agent coordination; and preparation of environmental documents (primarily background studies, coordination letters, and technical reports for client and regulatory review) for projects throughout Texas and surrounding states.

Compensation is negotiable depending on experience. Currently, this position is seen as a part-time contract position without benefits or relocation assistance. Depending on future workload and the successful applicant's skills and interests, the position may eventually become full-time, although successful application and performance at the part-time level are not to be construed as a guarantee of future full-time work.

**Qualifications:** The successful applicant will possess, at a minimum, a bachelor's degree in archeology, anthropology, or a closely related field. Required: strong writing skills; valid driver's license; strong survey experience; an overall dedication to excellence; a strong work ethic; a demonstrated ability to work independently; and solid field skills including the ability to work in difficult conditions (e.g., Texas summer heat) and to navigate in rough terrain using USGS topographic maps and aerial-base field maps. Preferred: graduate degree in archeology, anthropology, or closely related field; experience with a range of Global Positioning System (GPS) equipment; experience with historic resources surveys; familiarity with NHPA/NEPA compliance; prior experience with budgeting, report production/quality control, management of field/laboratory personnel; previous consulting experience; TxDOT precertifications; RPA designation; previous OSHA training/certification. Eligibility to serve as an archeological Principal Investigator under the Antiquities Code of Texas is also a plus but is not required at this time.

If you are interested in a challenging and rewarding opportunity with a growing firm, please e-mail (in PDF, RTF, or MS Word format) a short sample of original writing (e.g., an extract from a consulting report, honors or degree thesis, or research paper), cover letter, resume, and contact information for three references to [info@coxmcclain.com](mailto:info@coxmcclain.com). Please include the following as the subject line of your email: **CMEC CR 2012-001**. CMEC is an Equal Opportunity Employer.

**Website:** [www.coxmcclain.com](http://www.coxmcclain.com)

**Contact:** E-mail: [info@coxmcclain.com](mailto:info@coxmcclain.com) (remember to include **CMEC CR 2012-001** in subject line)  
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